

KOHIMA SCIENCE COLLEGE
Autonomous Govt PG College
JOTSOMA

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report
March 2019

SLQAC, Department of Higher Education Action Plan to Achieve
100% NAAC Accreditation of Private Colleges by 2020

Kohima Science College
Autonomous Govt PG College
Jotsoma

A brief report of the action taken following the NAAC, Bangalore identifying Kohima Science College, Jotsoma, as a mentor-college and the SLQAC, Department of Higher Education, Govt of Nagaland, Action Plan to achieve 100% NAAC accreditation of private colleges in Nagaland by 2020.



Dr Lily Sema
Principal

Principal
Kohima Science College, Jotsoma
Kohima, Nagaland



Dr Seyekhrielle Whiso
Coordinator, IQAC

Co-ordinator
IQAC Kohima Science College
Jotsoma

CONTENTS

1. Itinerary
2. Action Plan
3. ATRs
4. Letters
5. Photos & Clippings

Mentoring Non-Accredited Colleges

Itinerary and Action Plan

| Sl No. | Name of the HEI | Date of visit | Activity |
|--------|---------------------------------|---------------|---------------------------------|
| 1 | Don Bosco College, Kohima | 27/11/2018 | Orientation & discussion |
| 2 | St Xavier's College, Jalukie | 12/12/2018 | Orientation & discussion |
| 3 | Capital College, Kohima | 05/02/2019 | Orientation & discussion |
| 4 | Phek Government College, Phek | 27/09/2017 | One-day Workshop |
| 5 | Mountain View Christian College | Defunct | |
| 6 | Don Bosco College visit to KSCJ | 02/03/2019 | Visiting the departments & IQAC |

Mentor College: Kohima Science College, Jotsoma

Action Taken Report

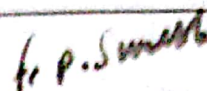
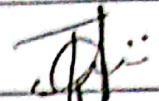
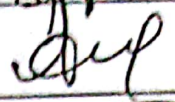
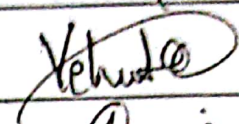

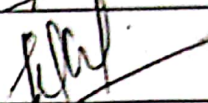
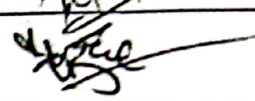






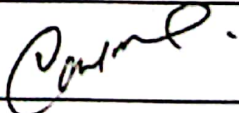



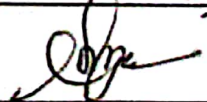
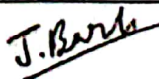
A four-member IQAC Steering Committee team from Kohima Science College, Jotsoma visited **Don Bosco College, Ziekezou, Kohima** on 27 November, 2018. The team had an Orientation and Q&A session with the Principal and faculty of the outsourcing college. Coordinator IQAC presented the reasons for their visit, and why a NAAC assessment is mandatory. He then briefed the house about the Institutional Information for Quality Assessment (IIQA) and the seven criteria with the various Key Indicators (KI) in the Quality Indicator Framework (QIF). The latest manual (effective from July 2017) with the innovative QIM (Qualitative Metrics) and QnM (Quantitative Metrics) was also discussed. This was followed by a lengthy Q&A session. The college expressed its desire to visit KSCJ.

1. Name of the college & address: Don Bosco College, Kohima
2. Year of establishment: 2015
3. Principal: Dr Fr P. Suresh
3. Year of establishment of IQAC & composition: IQAC was established in 2015. It's an 18-member body with teachers, and other stakeholders.
4. IQAC Coordinator: Ms Jarani
5. Type of Institution & faculty: Co-ed with mono faculty (Arts)
6. Number of teachers & students: 17 teachers with 5 PhDs and 465 students.
6. Subjects offered: (with Honours) Education, English, History, Political Science, and Sociology. There are plans to introduce add-on courses.
9. ECAs: The college has NSS and NCC. It has the infrastructure for both indoor and outdoor sports. It offers dance lessons and martial arts in the evening.
7. Any other information: The college had its first graduation in 2018. This means the college will be eligible for NAAC A&A in later part for 2019. The university result is healthy with 3 students making to the top ten. The college has plans to introduce 'shifts' in the near future to accommodate more students. Its site () is updated.
8. Remark: The college is enthusiastic about NAAC assessment & accreditation and is working towards this end. The infrastructure is very good. All the faculty & two support staff of DBC visited Kohima Science College on March 2, 2019. They were shown the various facilities of the college and the IQAC. An AAA visit will help them greatly.

Enclosed: 1. Attendance sheet
 2. Photos

Members: Dr Seyiekhrielie Whiso (Coordinator), Dr Tiakaba Jamir, Dr Meniele Nuh, and Dr Daniel Kibami

Following staffs of Don Bosco College Kohima were present for the orientation programme for C organized by Science College Kohima on 27th of November 2018 at DBCK Conference hall.

| no | Name | Designation | Signature |
|-----|-----------------------------------|--|---|
| 1. | Dr. Fr. P. Suresh | Principal |  |
| 2. | Ms. Tsutshowe-U Sekhamo | Asst. Professor Dept. of History |  |
| 3. | Dr. Lanukumla Ao | Asst. Professor HoD, Dept. of History |  |
| 4. | Ms. Vehutalu Vero | Asst. Professor Dept. of History |  |
| 5. | Ms. Jarani Mao | Asst. Professor HoD, Dept. of Education |  |
| 6. | Dr. Imtinaro Longkumer | Asst. Professor Dept. of Education |  |
| 7. | Dr. Velhou Koza | Asst. Professor HoD, Dept. of Sociology |  |
| 8. | Ms. Sentuile | Asst. Professor Dept. of Education |  |
| 9. | Mr. Sanihe Ariijii | Asst. Professor Dept. of Sociology |  |
| 10. | Ms. Viphreseno Yhokha | Asst. Professor Dept. of Sociology |  |
| 11. | Mrs. Pinky Sagolsem | Asst. Professor HoD, Dept. of English |  |
| 12. | Dr. Toshimenla | Asst. Professor Dept. of English |  |
| 13. | Mrs. Kezienuo | Asst. Professor Dept. of Political Science |  |
| 14. | Mr. N. Zupenthung Shitiri | Asst. Professor HoD, Dept. of Political Science |  |
| 15. | Ms. Otoli V. Yeptho | Asst. Professor Dept. of English |  |
| 16. | Dr. Adenuo Shirat Luikham | Asst. Professor Dept. of English |  |
| 17. | Dr. Aosunep | Asst. Professor Dept. of Political Science |  |
| 18. | Mr. Ningthoujam Geetchandra Singh | Librarian |  |
| 19. | Mr. Johny Barla | Account officer |  |

KOHIMA SCIENCE COLLEGE, JOTSOMA
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETING ATTENDANCE

Date: 22/2/19

Time: 9:30^{am} - 2:30 pm.

Venue: Kohima Sc. College

| Sl No | Name | Designation/Department | Signature |
|-------|-----------------------|-------------------------|-----------|
| 1 | JARANI MAO | Asst. Prof. Education | |
| 2 | TSUSHOWE-I SERHAMO | Asst. Prof. (HISTORY) | |
| 3 | Jehony Barla | Office Assistant | |
| 4 | Khoso Pfolle | " | |
| 5 | N. Gatheandra Singh | Librarian | |
| 6 | Pinky Sagolken | Asst. Prof. (English) | |
| 7 | Vehutale Vero | Asst. Prof. (History) | |
| 8 | Intinoro Longkumer | Asst. Prof. (Education) | |
| 9 | Santhi Anisat | Asst. Prof. (Socio) | |
| 10 | Otole V. yeptko | Asst. Prof. (English) | |
| 11 | Shirhemuo Teishuo | Asst. Prof. (English) | |
| 12 | Sankhile | Asst. Prof. (Education) | |
| 13 | Dr. Lanukumba | - do - (Hist.) | |
| 14 | Dr. Anisat | " (Pol/sc) | |
| 15 | Dr. Vellnon Kaga | " (Socio) | |
| 16 | Dr. Anuro S. Lurham | " (English) | |
| 17 | VIPARESENO XHOKHA | " (Socio) | |
| 18 | Zupentlung Shitiri | " (Pol sc) | |
| 19 | Dr. Sejie Wkosi | KSCJ (Eng) | |
| 20 | Dr. Mervile Wkosi | " (Geol) | |
| 21 | Dr. Saizay Shomva | Asst. Prof. / Physics | |
| 22 | Dr. T. Takaba Janis | Asst. Chemistry | |
| 23 | Ms. Kevithuniso Nagi | Assoc. Prof. / Hist | |
| 24 | Dr. Daniel Kiboni | Asst. Professor | |
| 25 | Dr. Phathony Jonathan | Asst. Prof. / Botany | |
| 26 | | | |

Action Taken Report

A four-members IQAC Steering Committee team from Kohima Science College, Jotsoma visited **St Xavier College, Jalukie (797110)** on 12 December, 2018. The team had an Orientation and Q&A session with the Principal and faculty of the outsourcing college. Coordinator IQAC presented the reasons for their visit, why a NAAC assessment is mandatory. He then briefed the house about the Institutional Information for Quality Assessment (IIQA) and the seven criteria with the various Key Indicators (KI) in the Quality Indicator Framework (QIF). The latest manual (effective from July 2017) with the innovative QIM (Qualitative Metrics) and QnM (Quantitative Metrics) was also discussed. This was followed by a lengthy Q&A session. The college too expressed its desire to visit KSCJ.

1. Name of the college & address: St Xavier College, Jalukie
2. Year of establishment: 2005. Principal: Rev Dr Francis Cheerangal
3. Year of establishment of IQAC & composition: It is working towards this.
4. IQAC Coordinator: No full time Coordinator
5. Type of Institution & faculty: Co-ed with mono faculty (Arts)
6. Number of teachers & students: 09 teachers with 326 students.
6. Subjects offered: English, History, Political Science, and Sociology.
9. ECAs: The college has NSS and NCC. It has the infrastructure for both indoor and outdoor sports. It offers intermittent football coaching and a little bit of plantation in collaboration with KVK.
7. Any other information: St Xavier College, Jalukie has a beautiful and big campus. It has also come up with a promotional video which has a decent logging on YouTube. Its website () is updated.
8. Remark: The college is enthusiastic about NAAC assessment & accreditation and is working towards this end. It is planning to apply for assessment (IIQA) in September, 2019. An AAA visit will help them greatly.

Enclosed: 1. Attendance sheet
 2. Photos

Members: Dr Seyiekhrielie Whiso (Coordinator), Dr Chetan Kachhara, Dr Mhathung Yanthan, and Dr Daniel Kibami.

St. Xavier College, Jalukie


Date: 12/12/16

NAAC Accreditation

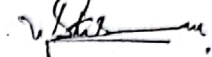
Mentoring Session

By Kohima Science College, Jolsama

1. Rev. Sr. Francis Cheerangal



2. Rev. Fr. Viprol Ushu



3. Sr. Maria Kikon



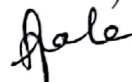
4. Sibelalieu Flora



5. Sis Purangchangbe



6. Hale Lasushe



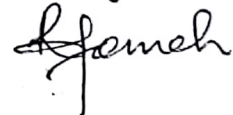
7. Sr. Reena George



8. Kangzangyilungbe



9. Khuvine



Action Taken Report

A five-members IQAC Steering Committee team from Kohima Science College, Jotsoma visited Capital College of Higher Education, P R Hill, Kohima on 5 February, 2019. The team had an Orientation and Q&A session with the Principal and faculty of the outsourcing college. Coordinator IQAC presented the reasons for their visit, why a NAAC assessment is mandatory. He then briefed the house about the Institutional Information for Quality Assessment (IIQA) and the seven criteria with the various Key Indicators (KI) in the Quality Indicator Framework (QIF). The latest manual (effective from July 2017) with the innovative QIM (Qualitative Metrics) and QnM (Quantitative Metrics), and the Student Satisfaction Survey were also discussed. This was followed by a lengthy Q&A session. The college expressed its desire to visit KSCJ.

1. Name of the college & address: Capital College of Higher Education, PR Hill, Kohima
2. Year of establishment: 2004.
3. Principal: Mr Vezuhu Keyho
4. IQAC Coordinator: Dr Zokho Venuh, Vice Principal
5. Type of Institution & faculty: Co-ed with mono faculty (Arts)
6. Number of teachers & students: 14 teachers & 230 students.
6. Subjects offered: (with Honours) English, History, Political Science, and Sociology, (General) Education, Economics, & Tenyidie
9. ECAs: The college has an active NSS and EU. The college building is good, though it has no space for outdoor events. It has a decent library, canteen, and a new auditorium is under construction.
7. Any other information: It has plans to move to a new location in the future.
8. Remark: The college is enthusiastic about NAAC assessment & accreditation and is working towards this end. An AAA visit will help them greatly.

Enclosed: 1. Attendance sheet

2. Photos

Members: Dr Seyiekhrielie Whiso (Coordinator), Ms Kevilhounainuo Nagi, Dr Tiakaba Jamir, Dr Mhathung Yanthan, and Dr Meniele Nuh



CAPITAL COLLEGE OF HIGHER EDUCATION

Affiliated to Nagaland University

No. NU/AC/C-39/2004-1525 Dated 18th August 2004

On to Greater Heights

Ref No.....

Date.....

| S.L. No. | Name | Department | Signature |
|----------|-----------------------|--------------|----------------|
| 1. | DR. ZOKHO VENUH | HISTORY | 05/02/2019 |
| 2. | Temsowapang Longkuma | HISTORY | 05/02/2019 |
| 3. | Sarsuthung R. Humtsao | Pol. Science | 05/02/2019 |
| 4. | Cikholi Rhakho | History | 5/2/19 |
| 5. | Tiatongkaba Lemtur | English | 5/2/19 |
| 6. | Abein | Sociology | 5/2/19 |
| 7. | Opangmenta | English | 5/2/19 |
| 8. | KEVIVONO | SOCIOLOGY | 5/2/19 |
| 9. | Sungjemongla Samu | Pol. Science | 5/2/19 |
| 10. | Theja Lohu | Teenyidie | 5/2/19 |
| 11. | VIZOBOTO ZHOTSO | SOCIOLOGY | 5/2/19 |
| 12. | Sekwu Nieau | English | 5/2/19 |
| 13. | TSUTSAMO EZUNG | ECONOMICS | 5/2/19 |
| 14. | VEZUHU KOPYHO | Pol. Science | 5/2/19 |



CAPITAL COLLEGE OF HIGHER EDUCATION

Affiliated to Nagaland University No. NU/AC/C-39/2004-1525 Dated 18th August 2004

-----On to Greater Heights-----

Ref No.....

Date.....

15. Dr. T. Takaba Jimmy Chemistry /BAC KSCJ

[Signature]

16. Dr. Mhathung Yantlan Botany /BAC KSCJ

[Signature]
5/2/19

17. Dr. Meriele Mili Geology /BAC "

[Signature]
5/2/19

18. Ms. Kenichunimo Nagi Anthropology /BAC "

[Signature]
5/2/19

Action Taken Report

A three-member IQAC Steering Committee team from Kohima Science College, Jotsoma visited **Phek Government College, Phek** on 27 September, 2017. The team conducted a One-day Workshop with the outsourcing college. The Coordinator IQAC, Dr Vizovol Mekro (former Coordinator), and Dr Vethselo Doulo took a session each. Issues like the need for assessment, Institutional Information for Quality Assessment (IIQA) and the seven criteria with the various Key Indicators (KI) in the Quality Indicator Framework (QIF) were discussed.

1. Name of the college & address: Phek Government College, Phek
2. Year of establishment: 1981
3. Principal: Mr Mefutiba
4. IQAC Coordinator: Mr Keneizoulhou Kesiezie
5. Type of Institution & faculty: Co-ed with Arts & Science streams
6. Number of teachers & students: 22 teachers & 230 students.
6. Subjects offered: Arts: (with Honours) English, History, Political Science, Education, and Economics Science: (with Honours) Botany, Chemistry, Zoology, Physics, Mathematics.
9. ECAs: The college has an active NSS, NCC, and EU.
7. Any other information: The college offers two vocational courses in Mushroom Cultivation and Floriculture
8. Remark: The college is enthusiastic about NAAC assessment & accreditation and is working towards this end. It plans to submit its SSR during mid 2018.

Enclosed: Newspaper clipping

Members: Dr Seyiekhrielie Whiso (Coordinator), Dr Vizovol Mekro, and Dr Vethselo Doulo

NAAC ORIENTATION PROGRAMME

PHEK GOVERNMENT COLLEGE
IN COLLABORATION WITH
KOHIMA SCIENCE COLLEGE, JOTSOMA

Time: 10:00 AM

Venue: Audio Visual Room

Date: 19/09/2017

Chair-person : Co-ordinator, IQAC

Resource Persons : Dr. Seyiekhriele Whiso, Assistant Professor,
Kohima Science College, Jotsoma

: Dr. Vizovol Mekro, Associate Professor,
Kohima Science College, Jotsoma

Welcome Address : Principal, Phek Government College, Phek

SESSION-I

DR. SEYIEKHRIELE WHISO

Interaction

BREAK

SESSION-II

Chairperson

DR. VIZOVOL MEKRO

Interaction

Vote of Thanks : Vice-Principal, Phek Government College, Phek

THE MORNING EXPRESS

ESTD. 2005

T H E P O W E R O F

Be still when you have nothing to say; when genuine passion moves you, say what you've got to say, and say it hot — D.



Principal, faculty, and staff of Phak Government College with resource persons on September 19.

PHEK, SEPTEMBER 24 (MEXN): The principal and Internal Quality Assurance Cell (IQAC) of Phak Government College (PGC) in collaboration with Kohima Science College, Jotsoma organized a one day NAAC Orientation programme on September 19 for the staff and faculty members of PGC.

Three resource persons were deputed from Kohima Science College Jotsoma, the mentor college - Dr. Vizovol Mekro, Associate Professor (Geology Dept.) and IQAC coordinator for 1st Cycle; Dr. Seyekhrile Whiso, Assistant Professor (English Dept.) and IQAC coordinator for 2nd Cycle; Dr. Vethselo Doulo, Assistant Professor (Zoology Dept.) and NAAC steering committee member.

The programme had two sessions. In the first session, Dr. S. Whiso briefed the gathering on the need for NAAC accreditation and the procedure and technicalities in the preparation of the LOI/IEQA and SSR, and uploading of the SSR. In the second session, Dr. V. Mekro shared on the prerequisites of an institution before it goes for NAAC accreditation and also on their experiences of peer team visit, informed a press release. Dr. V. Doulo shared on the importance of library in an institution and the need and ways to develop it. Each session was followed by an interaction time, where faculty and staff raised queries, which were deliberated upon with the resource persons.

The day long programme also included visitation by the resource persons to the college library, classrooms, departments and laboratories, and feedbacks were given for further improvement.

A total of 35 faculty and staff attended the programme, which culminated with vote of thanks by the vice principal of PGC. He expressed gratitude to the three resource persons and Kohima Science College, Jotsoma in general for their support and also the Directorate for initiating and enabling the college mentorship programme. The programme was chaired by the IQAC coordinator, PGC and welcome address was delivered by the principal PGC.

प्रो. धीरेन्द्र पाल सिंह
निदेशक
Prof. D. P. Singh
Director



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL.
An Autonomous Institution of the University Grants Commission

F.19.26/EC(SC-24)/DO/2017/25.2

2nd May 2017

The Principal
Kohima Science College
Jotsoma
Kohima - 797002
Nagaland

Dear Principal,

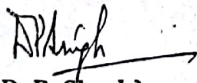
Greetings from NAAC!

I am glad to inform you that the outcome of the Assessment and Accreditation (A&A) exercise of your institution has been processed and approved by the Standing Committee constituted by the Executive Committee to examine the peer team reports and declare the accreditation results. Your institution has been **Accredited** with a CGPA of 3.42 on a seven point scale at **A Grade** valid for a period of five years from 02/05/2017. The result is already uploaded on NAAC website. The original certificate of accreditation with the quality profile will be dispatched to the institution in due course. I am sure that the detailed peer team report handed over to you during the exit meeting along with the quality profile will enable the institution to initiate further quality enhancement measures.

As per the new guidelines of NAAC, it is mandatory for institutions to retain the Self-Study Report (SSR) uploaded on the institutional website for A&A by NAAC until the completion of validity period of A&A. The SSR should not be password protected and accessible to all the stakeholders. Institutions are also requested to take note of the mandatory requirement of submitting Annual Quality Assurance Report (AQAR) and uploading them on the institutional website on regular basis. Failing to submit the AQARs annually, institutions will not be eligible for the next cycle of accreditation. For details on the revised guidelines, please visit our website: www.naac.gov.in from time to time.

With best wishes,

Yours sincerely,


(D. P. Singh)

पो. ओ. बाक्स नं. 1075, नागरभावी, बेंगलूरु - 560 072, भारत. P.O.Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA

दूरभाष Phone : +91-80-23210267, 23005112, 114, 115 फेक्स Fax : +91-80-23210268

ई-मेल : e-mail : director.naac@gmail.com वेबसाइट Website : www.naac.gov.in

Former Vice-Chancellor, BHU, Varanasi, Dr. H.S. Gour University, Sagar & Devi Ahilya University, Indore

प्रो. एस.सी. शर्मा
निदेशक
Prof. S.C. Sharma
Director



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

F. No.13-20/DS/2018

Dated: 7-9-2018

The Principal,
Kohima Science College, Jotsoma,
Kohima - 797002,
Nagaland

Dear Madam/Sir,

Sub: Mentoring the Non-Accredited Institutions--reg..

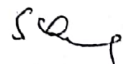
NAAC has touched every stakeholder of higher education in one way or the other, either directly or indirectly and 'Quality' has become the buzzword on the academic campuses today. During its existence of more than two decades, NAAC has also networked with the Central Government, State Governments, other higher education agencies and policy making bodies in the country to recognise the output of NAAC and use the accreditation grade as an important facilitative tool. With its rich experience of conducting more than eleven thousand accreditation visits, the NAAC is poised to give a new direction to the Quality Assurance process in India. UGC envisages to accredit every institution in India with a minimum score of 2.5 CGPA by the year 2022. This can be an achievable target only with involvement of colleges who have been accredited by NAAC with more than 3.26 CGA as mentors. Hence your institution has been identified as one.

NAAC has prepared a detailed work plan for the same. The preliminary task for a mentor institution is to identify at least 10 non-accredited colleges in the geographic vicinity of your institution. May you please identify such institutions and provide the list of the same. The mentor institution would formally induct such non-accredited colleges that would enable and assist the institute to successfully get them-self accredited by NAAC.

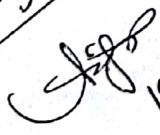
Kindly provide the list of such Non-NAAC accredited institution on before 20th September 2018 and oblige.

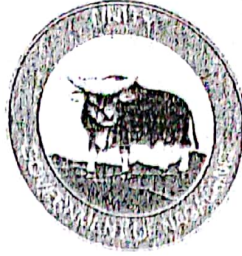
Thanking you with regards,

Yours faithfully,


(Prof. S.C. Sharma)
Director

IQAC Co-ord.


19/9/18



**GOVERNMENT OF NAGALAND
DIRECTORATE OF HIGHER EDUCATION
NAGALAND: KOHIMA.**

**STATE LEVEL QUALITY ASSURANCE CELL
(SLQAC)**

**ACTION PLAN TO ACHIEVE 100% NAAC
ACCREDITATION OF PRIVATE COLLEGES
BY 2020.**

**Government of Nagaland
Directorate of Higher Education
State Level Quality Assurance Cell,
Nagaland: Kohima.**

Timeline: 2018-2020


| Private Colleges | Accredited | Non accredited | Target college by 2020 |
|------------------|------------|----------------|------------------------|
| 43 | 17 | 26 | 26 |

To expedite NAAC assessment, SLQAC, Higher Education proposes to classify Private Colleges into 4 Zone and place under accredited colleges for mentoring to achieve total accreditation by 2020.

| 1 st Zone | 2 nd Zone | 3 rd Zone | 4 th Zone |
|---|--|---|--|
| No. of Colleges -5 | No. of Colleges -10 | No. of Colleges -5 | No. of College-1 |
| Mentor Institution: Kohima Science College Jotsoma. Mentee Institution: 1. Baptist College Kohima. 2. Capital College of Higher education. 3. Mountain View Christian College. 4. Don Bosco College (date of established 2015). 5. St. Xavier College Jalukie. | Mentor Institution: Accredited College panel Dimapur. Mentee Institution: 1. City College of Arts and Commerce, Dimapur. 2. S.D. Jain girl's College 3. Salesian College of Higher Education. 4. Salt Christian College. 5. Eastern Christian College. 6. Mount Mary College, Chumukedima. 7. J.N Aier College. 8. Yemhi Memorial College. 9. North East Institute of Social Science and Research (established- 22/04/14). 10. MGM College, Midland (established- 2015) New College. | Mentor Institution: Fazl Ali College Mokokchung. Mentee Institution: 1. People's College. 2. Tuli College, Tuli. 3. Jubilee Memorial College (established- 16/06/15). 4. Loyem College, Tuensang. 5. Shamatore College Shamatore (New College) 2018. | Mentor Institution: Mt. Tiyi College Wokha. Mentee Institution: 1. Bailey Baptist College Wokha. |

Tentative Activities to be taken up in Consultation with the Private Colleges:

| | |
|-----------------------------|--|
| 20 th Nov 2018 | Consultative meeting with Accredited Private College in Dimapur. |
| 3 rd Dec 2018 | Submission of Action Plan by mentor Institutions. |
| 13 th Feb 2019 | SLQAC review meeting with Zone I mentor-mentee Institutions. |
| 20 th Feb 2019 | SLQAC review meeting with Zone II mentor-mentee Institutions. |
| 27 th Feb 2019 | SLQAC review meeting with Zone III mentor-mentee Institutions. |
| 6 th March 2019 | SLQAC review meeting with Zone IV mentor-mentee Institution. |
| 29 th March 2019 | Submission of progress report of the mentee Institutions. |


(KUHOLI CHISHI)

**DIRECTOR
HIGHER EDUCATION
NAGALAND: KOHIMA**

**DIRECTORATE OF HIGHER EDUCATION
NAGALAND : KOHIMA**

NO.HED/NAAC/CONSULTANCY/2016/ 588

Dated: Kohima, the 12th July, 2018

To.

- The Principal,
 i. Fazl Ali College, Mokokchung
 ii. Dimapur Government College, Dimapur.
 iii. Kohima College, Kohima.
 iv. Kohima Science College, Jotsoma.

Sub: REQUEST FOR MENTORING NON-ACCREDITED COLLEGES.

Sir/Madam,

With reference to the subject cited above, I request you to assist the under mentioned Government colleges assigned your college by deputing officials to extend your expertise in the matter of NAAC Accreditation. As you are aware, these colleges are yet to get their colleges accredited by NAAC and they need special consultancy services from NAAC accredited institutions like yours in preparing necessary ground works.

| Sl. No. | Accredited College | Outsourcing college |
|---------|-------------------------------------|--|
| 1. | Fazl Ali College, Mokokchung | i. Sao Chang College, Tuensang ii. Yingli College, Longleng iii. Zunheboto Government College, Zunheboto |
| 2. | Dimapur Government College, Dimapur | Wangkhaio College, Mon |
| 3. | Kohima College, Kohima | i. Pfitsero Government College, Pfitsero. ii. Peren Government College, Peren. |
| 4. | Kohima Science College, Jotsoma | Phek Government College, Phek. |

The concerned outsourcing colleges are also requested to arrange and pay necessary TA/DA and consultation fees to the officials deputed to your college in connection to the aforementioned matter. Kindly initiate mentoring by 15th July, 2018 and submit the mentoring status by 29th September, 2018. This action has been initiated to help the non-accredited colleges to expedite the accreditation process at the earliest. Kindly find enclosed herewith an Annexure pertaining to TA/DA and Consultation Fee structure for your reference. Furthermore, the accredited colleges are requested that the consultation fees earned by their officials should go towards the account of the college IQAC cell.

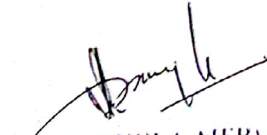
(DR. ANUNGLA AIER)
Addl. Director
Higher Education

Dated: Kohima, the 12th July, 2018

NO.HED/NAAC/CONSULTANCY/2016/

Copy to:

- The Senior P.S. to the Hon'ble Minister, Higher & Technical Education, Kohima, Nagaland
- The Commissioner & Secretary to the Government of Nagaland, Department of Higher & Technical Education, Kohima, Nagaland.
- The Principal (i)Sao Chang College, Tuensang (ii) Yingli College, Longleng (iii) Zunheboto Government College, Zunheboto (iv) Wangkhaio College, Mon (v) Pfitsero Government College, Pfitsero (vi) Peren Government College, Peren (vii) Phek Government College, Phek.
- Office Copy.


DR. ANUNGLA AIER

**GOVERNMENT OF NAGALAND
DIRECTORATE OF HIGHER EDUCATION
NAGALAND : KOHIMA**

NO.HED/NAAC/CONSULTANCY/2016/1064

Dated: Kohima, the 1st November, 2018

To,
The Principal,
.....
.....

Sub: REQUEST FOR MENTORING NON-ACCREDITED COLLEGES.

Sir/Madam,

With reference to the subject cited above, I request you to assist the under mentioned Private colleges assigned against your college by deputing officials to extend your expertise in the matter of NAAC Accreditation. As you are aware, these colleges are yet to get their colleges accredited by NAAC and they need special consultancy services from NAAC accredited institutions like yours in preparing necessary ground works.

| Sl. No. | Accredited College | Outsourcing college |
|---------|--|---|
| ✓ 1 | Kohima Science College, (Autonomous), Jotsoma. | i. Baptist College, Kohima. ii. Capital College of Higher Education. iii. Don Bosco College, Kohima. |
| 2. | Fazl Ali College, Mokokchung. | i. People's College, Mokokchung. ii. Tuli College, Tuli. iii. Jubilee Memorial College. iv. Loyem College, Tuensang. |
| 3. | Mount Tiyi College, Wokha. | i. Bailey College, Wokha. |

The concerned outsourcing colleges are also requested to arrange and pay necessary TA/DA and consultation fees to the officials deputed to your college in connection to the aforementioned matter. Kindly initiate mentoring by 3rd December, 2018 and submit the mentoring action plan to the Directorate of Higher Education. This action has been initiated to help the non-accredited colleges to expedite the accreditation process at the earliest. Kindly find enclosed herewith an Annexure, pertaining to TA/DA and Consultation Fee structure for your reference. Furthermore, the accredited colleges are requested that the consultation fees earned by their officials should go towards the account of the college IQAC cell.

Enclosed: As stated above.

Yours faithfully,

(KUHOLI CHISHI)
Director
Higher Education

NO.HED/NAAC/CONSULTANCY/2016/

Dated: Kohima, the November, 2018

Copy to:

1. The Senior P.S. to the Hon'ble Minister, Higher & Technical Education, Kohima, Nagaland.
2. The Secretary to the Government of Nagaland, Department of Higher & Technical Education, Kohima, Nagaland.
3. Office Copy.

10AC
A-8
13/11/18

(KUHOLI CHISHI)
Director
Higher Education
Nagaland - Kohima
01/10/18

GOVERNMENT OF NAGALAND
DIRECTORATE OF HIGHER EDUCATION
NAGALAND : KOHIMA

NO.HED/NAAC/CONSULTANCY/2016/

Dated: Kohima, the 11th December, 2018

To,
The Principal,
Kohima Science College (Autonomous),
Jotsoma, Nagaland

Sub: REQUEST FOR MENTORING NON-ACCREDITED COLLEGE - ST. XAVIER COLLEGE, JALUKIE.

Madam,

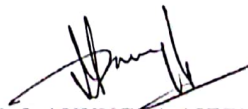
With reference to the subject cited above, I request you to assist the under mentioned Private college assigned against your college by deputing officials to extend your expertise in the matter of NAAC Accreditation. As you are aware, this college is yet to get accredited by NAAC and they need special consultancy services from NAAC accredited institution like yours in preparing necessary ground works.

| Sl. No. | Accredited College | Outsourcing college |
|---------|---|---------------------------------|
| 1. | Kohima Science College, (Autonomous), Jotsoma. | i. St. Xavier College, Jalukie. |

The concerned outsourcing college is also requested to arrange and pay necessary TA/DA and consultation fees to the officials deputed to your college in connection to the aforementioned matter. Kindly initiate mentoring by December, 2018 and submit the mentoring action plan to the Directorate of Higher Education. This action has been initiated to help the non-accredited colleges to expedite the accreditation process at the earliest. Kindly find enclosed herewith Annexure pertaining to TA/DA and Consultation Fee structure for your reference. Furthermore, the accredited colleges are requested that the consultation fees earned by their officials should go towards the account of the college IQAC cell.

Enclosed: As stated above.

Yours faithfully,

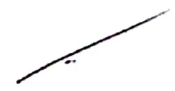

(DR. I. ANUNGLA AIER)
Addl. Director
Higher Education

NO.HED/NAAC/CONSULTANCY/2016/

Dated: Kohima, the 11th December, 2018

Copy to:

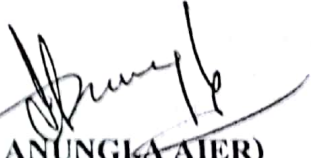
1. The Senior P.S. to the Hon'ble Minister, Higher & Technical Education, Kohima, Nagaland.
2. The Secretary to the Government of Nagaland, Department of Higher & Technical Education, Kohima, Nagaland.
3. The Principal, St. Xavier College, Jalukie.
4. Office Copy.


(DR. I. ANUNGLA AIER)
Addl. Director
Higher Education
Nagaland : Kohima

ANNEXURE

STRUCTURE FOR TA/DA AND CONSULTATION FEE

| SL. NO. | SUBJECT MATTER | REMARKS |
|---------|------------------|--|
| 1. | TA/DA | As per State ROP Rules 2016 |
| 2. | Consultation Fee | ₹ 5000/- per sitting/visit (to be borne from IQAC fee) |


(DR. I. ANUNGLA AIER)
Director
Higher Education
Nagaland : Kohima

GOVERNMENT OF NAGALAND
OFFICE OF THE PRINCIPAL: KOHIMA SCIENCE COLLEGE
(An Autonomous Government P.G. College)
JOTSOMA : NAGALAND

NO.KSAJ/ESTT-1/2018-19/

602.

/Dt. Kohima, the 3rd Dec. 2018.

To,

✓
The Director,
Higher Education,
Nagaland, Kohima.

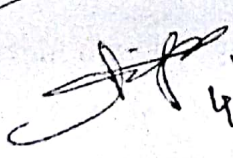
Sub:- Mentoring Non-Accredited College: Regarding.

Madam,

With reference to your letter No.HED/NAAC/CONSULTANCY/2016/1064 dtd. Kohima 01/11/18, we would be honoured to assist you in extending consultancy services to the Non-Accredited colleges assigned to our college.

Mentoring action plan is enclosed herewith as directed.

Co. Ord. IDAC


4/12/18

Yours faithfully,



(Dr. Lily Sema)
Principal,
Kohima Science College, Jotsoma.

PLAN OF ACTION

Mentoring of NAAC Non-assessed Colleges in Kohima

Name: *Peer Advocacy Programme for Non-Assessed Colleges in Kohima*

Organised & Sponsored: *Kohima Science College, Jotsoma (Mentor College)*

Objectives

- a. Identification of the Issue
- b. Developing a solution through support
- c. Reaching the desired goal/change

Methodology

- a. Organise Seminars/Workshops/Advocacy Talks with the Concern Colleges
- b. Help set up IQAC (if they are yet to)
- c. Help them prepare for Academic and Administrative Audit (AAA) and request the Directorate of Higher Education to visit them.
- d. Reviews (optional)

Some major areas to be covered during the programme

- a. Share why assessment and accreditation is necessary
- b. How to get started (e.g. LOI/SSR, Seven Criteria, etc)
- c. What is a Peer Team visit & Exit Meeting like?
- d. Benefits

Way Forward

- a. To ensure that the online submission of Self Study Report is done
- b. Conduct further Seminars or Workshops on relevant issues like Research Methodology/Research Projects, etc (Optional)

Timeline

- By December 2019



Dr. Lily Sema
Principal

Kohima Science College, Jotsoma



